



MINUTES

LINDSAY PARK PUBLIC SCHOOL P&C ASSOCIATION

Date: Tuesday, 12 June 2018

Time: 7pm to 9pm

Venue: LPPS Library

ITEM ATTENDANCE

1:

Kerryn Morrison	Nicole Banner
Nadine Forster	Kirrily Crisp
Belinda Pestana	Jacqui Conway
Merindi Belarski	Mona Newdick
Elisabeth Schott	Pat Keft
Becky Keft-Martiniello	Vi Richardson

APOLOGIES

Jody Armstrong	Raelene Johnson
Peter Benten	Michael Kiely
Kim Morris	

ITEM CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING held on Tuesday, 8 May 2018

2:

The minutes of the previous meeting were verified as true and correct by Nadine Forster, seconded by Belinda Pestana, with changes as noted to Item 3.5.5 (school musical to be held Term 3, **2019**).

ITEM BUSINESS ARISING FROM PREVIOUS MINUTES

3:

3.1 Fundraising Calendar

1. Trivia Night: Kerryn put it to attendees that the night be moved to early Term 4 to take advantage of the warmer weather (allowing for additional tables under the hall veranda). Attendees all agreed on the change of date.
2. LPPS 60th Birthday Celebration: Kim Morris advised the rides are booked. First sub-committee meeting scheduled for Tuesday 3rd July (6pm-7pm)
3. Book Parade: Jacqui confirmed Ms Hardy will be holding a book fair during Education Week

LPPS P&C Fundraising and School Events Calendar: 2018 - 2019

2018 - Term 2: Tuesday 1 May to Friday 6 July		2018 - Term 3: Tuesday 24 July to Friday 28 September		2018 - Term 4: Monday 15 October to Wednesday 19 December	
Fundraising Event	Date	Fundraising Event	Date	Fundraising Event	Date
Mother's Day Stall	Weeks 1 & 2	Yr 6 Pizza / Hot Dog Van	TBC	Yr 6 5 cent challenge	TBC
Yr 6 Pie Drive	TBC	LPPS Book Parade	Thursday, 9 August	Yr 6 Icee Van	TBC
Homeless Hub Help	TBC	Father's Day Stall	TBC	Christmas Raffle / Stall	TBC for December
Athletics Carnival Canteen	Thursday, 21 June 2018	LPPS Disco	Friday, 21 September 2018	Trivia Night	Early Term 4 - TBC

2019 - Term 1: Wednesday 30 January to Friday 12 April Easter: 19-21 April		2019 - Term 2: Tuesday 30 April to Friday 5 July	
Fundraising Event	Date	Fundraising Event	Date
Welcome BBQ	TBC	60th Birthday Celebration	Saturday, 11 May 2019 11am-3pm
Easter/Grandparents Day	TBC		

3.2 Community Building Partnership Program Funding

Merindi confirmed application for funding underway, submissions closing Thursday 14 June 2018. Prioritise projects in the case of partial funding granted.

Projects costing <\$30,000 are principal managed; projects costing >\$30,000 need to be managed by Asset. Principal managed – no removal of hazardous substances included - our cost for disposal.

Agreed on 20% P&C contribution – approximately \$4,861.80

1. Fences: picket style aluminium fencing, wider panels.
2. Wester bollards: reduce amount to \$2,500

Merindi advised grants will be allocated in October 2018 with projects to be completed within a year. Kerry would like to note appreciation to Merindi for all of her hard work on the grant submission.

Resolution: Kerry Morrison moved a motion for LPPS P&C to commit \$5,000, motion seconded by Elisabeth Schott.

3.3 Harlequin School Bags

Kerry advised 20 bags had been ordered, delivery is expected within weeks with the bags to be sold in the Uniform Shop. The Uniform Shop order form will be changed accordingly.

3.4 LPPS Attendance Procedures

Jacqui updated the Committee that a full subscription to Sentral will cost \$8,000, as individual modules are no longer available for purchase. Sentral would be utilised not only for attendance tracking but for other utilities such as report writing.

Jacqui advised a subscription may be included in the budget for next year (2019-20 FY), and partial funding by the P&C is not required. EBS is the current system in use, with Tribal the current provider.

No further action required – closed for P&C business.

3.5 Aboriginal Cultural Experiences

Jacqui advised Mr Brody offered to work with Stage 3 including cultural workshops, languages, food and hunting and music components to connect Aboriginal culture with the curriculum.

Touching base with Community of Schools – Jade Kennedy from the University of Wollongong, mentoring Year 9 and 10 ambassadors at the UOW for Years 5 and 6 only. Stage 3 students would then come back and teach the rest of the student body. LPPS will be celebrating Naidoc Week.

3.6 LPPS 2017 Annual Report and School Plan 2018-2020

Documents tabled for review.

3.7 Taps and Toilet Paper

Toilet Paper: Research revealed no cost change between single ply and 2 ply toilet paper, order has been changed accordingly.

Taps: quotes have been sourced for the specific tap type required.

1. Dapto Plumbing: \$5,280 for 27 x Enware timed pillar taps for infants boys and both Senior toilets
2. City Coast Plumbing: \$6,970 – query on type of taps supplied
3. Plumbing Services: \$4,900 – preferred option.

Jacqui advised the school budget will be used for the cost of plumbing services.

CLOSED: No further action required.

3.8 Review of LPPS P&C By-Laws

Kerryn proposed Point 9 to be reviewed in May rather than February, seconded by Elisabeth Schott.

ACTION: Kerryn to make changes as noted, dated June 2018. Consensus: unanimous.

3.9 LPPS Scholastic Book Club

Elisabeth has agreed to coordinate online and behind the scenes with assistance for at school activities such as sorting and distributions of books ordered. Kerryn Morrison, Belinda Pestana and Mona Newdick to assist, other volunteers welcome.

3.10 Homeless Hub Help

The Homeless Hub Food Drive which occurred during the week starting 4 June was a success.

- 65 noodle cups
- 50 cans of soup
- 35 packs of long life milk
- \$500 was raised by Year 6

3.11 Adopt a Cow

A gold coin donation 'Come Dressed as a Farmer' Mufti Day is set to be held on Wednesday of Week 9, led by the SRC.

ITEM AGENDA ITEMS

4:

4.1 Correspondence In – up to here.

1. June 2018 Treasurer's report
2. June 2018 Canteen report
3. June 2018 Uniform Shop report
4. June 2018 Auxiliary report
5. ACNC Annual Information Statement – due by 30 June 2018
6. P&C Federation E-Bulletin Term 2 Edition 3
7. P&C Federation E-Bulletin Term 2 Edition 4

8. Parent email regarding time capsule
9. QUT National Fete Research Project report
10. Australian Charity Guide: Research into Global Trends in NFP Fundraising and Marketing – Seminar in Sydney 10th August 2018
11. Parmalat Invoice # 219843522
12. Parmalat Invoice # 219916094
13. Parmalat Account Statement # 913515
14. J&L Borgo Statement # 2239_1527829849381
15. CBA Statement # 405 – Canteen Account (1 Feb 2018 – 30 Apr 2018)
16. CBA Statement # 19 – LPPS P&C Account (1 Jan 2018 – 30 Apr 2018)

4.2 Correspondence Out

1. P&C Agenda – June 2018
2. P&C Minutes – May 2018
3. Uniform Shop report – May 2018
4. Canteen report – May 2018
5. Treasurer’s Report – May 2018
6. Principal’s Report – May 2018

4.3 Principal’s Report (*attached*).

The report was accepted by Becky Keft-Martiniello, seconded by Nadine Forster.

2018 Milestones

Jacqui explained the learning intentions broken down into steps. By 2018, data continuum for literacy and numeracy will be available. In Term 3, whole school evaluations will commence.

Direction 1 – Explicit, evidence-informed teaching: focus on assessment, evidence-informed learning and effective feedback. Developing reflective and responsive learners. Personalisation and precision in teaching and learning to enhance student wellbeing. Key drivers around quality literacy pedagogy, an evaluation of how we teach maths and assessment for learning strategies.

Direction 2 – Future-focused learning: A student-centre based learning environment to develop collaboration, creativity and critical thinking. Teachers will deliver a diverse and responsive curriculum, that is integrated, connected and fosters an inquiry approach. Key drivers are the general capabilities across the curriculum (literacy, numeracy, technology, critical and creative thinking), integration and collaboration with technology as a learning and feedback tool.

Direction 3 – Evaluative Practices: Strategic leadership driven effective evaluative practices, professional learning and collaboration. A shared sense of responsibility for student engagement, learning, development and success. Key drivers around the use of data, strengthening teacher and leader capacity and developing learning alliances within and beyond the school.

Reports and Parent/Teacher Interviews

Reports will be sent home on Friday 29 June. Parent/Teacher interviews can be booked online, a note will be sent home Wednesday 13 June with the booking code and information on how to make a booking.

Kindy Orientation – Term 4

Parent information sessions will be run concurrently with the Kinder sessions so parents will stay on site, removing the need for parents to take additional time away for the information session.

- Monday 29 October: Parent Information Session (Week 3)

- Wednesday 7th & Thursday 8th November: Kinder Orientation Session A, 11.35 – 1pm (Wk 4)
- Wednesday 14th & Thursday 15th November: Kinder Orientation Session B, 11.35 – 1pm (Wk 5)

Interrelate (Stage 3)

The cost of the program is \$35 per student. Previous P&C funding of approximately 50% of cost. Kerry Morrison proposed P&C funding of \$15 per student, seconded by Nicole Banner.

SWAY – A new way to view our Tallong

Jacqui advised Sway would be launched in Term 3, where the newsletter is viewed in digital format with embedded links rather than being downloaded as a PDF.

4.4 Treasurer's Report (*attached*).

The report was accepted by Mona Newdick, seconded by Elisabeth Schott.

Closing balance: \$37,816.25

1. The first fleet of iPads were received 11.06.2018.
2. Receipts to come for Library and Technology for P&C reimbursement
3. Kerry and Peter have set up a fortnightly payment for Jody Armstrong as Canteen Coordinator for the remainder of the Term.

4.5 Canteen Committee Report (*attached*).

The report was accepted by Vi Richardson, seconded by Mona Newdick.

Closing balance: \$13,06.74

1. Kerry highlighted there is no expectation for Jody to fill in when volunteers are unable to work their shift.
2. The volunteer roster has been drafted for Term 3, to be published on the LPPS website (liaise with Jody).

4.6 Auxiliary Report

No report was tabled for this meeting.

4.7 Uniform Committee Report (*attached*).

The report was accepted by Kirrily Crisp, seconded by Nadine Forster.

Closing balance: \$3,954.88

ITEM NEW BUSINESS

5:

5.1 Pedestrian Crossing on Uralba Street

Query from parent Keiran Thomas concerning a marked pedestrian crossing on Uralba Street shared footpath to the back entrance. Becky advised a study had been performed 2 years ago and didn't meet any of the numbers required, Kerry reasoned traffic had not increased since the last study.

ACTION: Keiran to make own enquiries with Wollongong City Council regarding changes to criteria for a pedestrian crossing, Nicole Banner to advise Keiran via email.

5.2 SRC Membership

Merindi queried the process of SRC nominations and questioned a bias in the voting system used. Floated possible change to a six-monthly team (barring school leaders), with class nominations held in Term 1 and Term 3.

Jacqui advised she would take the questions to staff for consideration.

5.3 Athletics Carnival Canteen

Kerryn advised Year 6 had declined to operate a cake stall, and Kiss and Drop had advised they were not available to operate a coffee van on the day.

Mr Williams will forward the schedule of events to help coordinate volunteers on the day so they are able to see their child in some events. A callout for help will be posted on the Facebook page and skoolbag app. It was decided not to offer pre-orders for sausage sandwiches and drinks.

What will be available on the day:

- Hot dogs
- Noodle pots
- Canteen stock (chips, cookies, poppers, chili j's)
- Donated baked goods

ACTION: Mona Newdick, Nadine Forster and Nicole Banner to coordinate the canteen.

5.4 Straws and Cutlery

Becky gave samples of bio-wheat cutlery and paper straws and suggested a swap to the biodegradable products at the next order. Paper straws were \$90 for 1,000, no costing for bio-wheat cutlery was provided.

Becky also queried the status of recycling at LPPS. Jacqui queried who would be responsible for sorting the recycling from general waste, as in the past the recycling bins were used incorrectly by students. Becky provided a document from the Office of Environment and Heritage on how eco-waste can be tied in with the curriculum for Jacqui's consideration.

DECISION: Defer for now, there may be an opportunity down the track to re-introduce recycling to the student body in the future, there may be a school resource available to drive it alongside the curriculum.

ITEM BUSINESS WITHOUT NOTICE 6:

Nil business without notice tabled

MEETING CLOSED: 9:30pm

ITEM NEXT MEETING 7:

Date: Tuesday 14th August 2018

Time: 7pm to 9pm

Venue: LPPS Library